EXCHANGE TO POLICE ACADEMY of the CZECH REPUBLIC in PRAGUE

(THE ACADEMIC YEAR 2024/2025)

INSTITUTIONAL INFORMATION
Full Legal Name of Institution: POLICE ACADEMY of the CZECH REPUBLIC in PRAGUE

Institutional Code: CZ PRAHA06 OID No. E10105022
Postal Address: Police Academy of the Czech Republic in Prague, Lhotecká 559/7, P.O.Box 54, Praha 12, 14300, Czech Republic

Internet: www.polac.cz

OFFICE RESPONSIBLE FOR STUDENT EXCHANGE

International Office
Tel. +420 974 828 035 E-mail: klizova@polac.cz

Internet: https://www.polac.cz/g2/view.php?katedry/zahrstyk/kursy.html

CONTACT PERSONS AT THE INTERNATIONAL OFFICE

Institutional Coordinator (Incoming/Outgoing Students) **E-mail: klizova@polac.cz** **Tel.: +420 974 828 035** **Building A1, floor 2nd, room No. 233**	**Ms. Pavla Klížová**

APPLICATION DEADLINES

- ***15th June*** for **SEMESTER 1 (autumn/winter)** arrivals
- *31st October* for SEMESTER 2 (spring/summer) arrivals

Nominations of students should be received before **05 June 2024** and 20 October to e-mail klizova@polac.cz and include family and given names, gender, e-mail address, subject area and cycle of studies, and period of mobility.

After nominations, students receive a link with relevant pre-arrival information which is also available on the below webpage:

The application package includes the Application form, Course catalog, Request for Accommodation, and Learning Agreement.

The learning agreement should be signed by the student, the home University coordinator, and receiving university (PA) coordinator before the arrival for studies.

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ACADEMIC CALENDAR

SEMESTER 1 (12 weeks): from 30th September 2024 to 20th December 2024
Introductory week: from 25th September 2024 to 27th September 2024

Date of arrival: 24th September 2024 (or 23rd)
Lectures: from 30th September 2024 to 20th December 2024

Examinations: from 02nd January 2025 to 31st January 2025
Deadline for Applications: 15th June 2024

Introductory Week
Introductory Week is **MANDATORY** for new international students.
During this week, students are acquainted with the University, student life and services for students.

IMPORTANT

Exams in advance: 11th December 2024 to 20th December 2024

If your students will take exams in advance, their mobility will end on 20th December 2024

Health Insurance

All international students must have valid health insurance during their period of stay in the Czech Republic.

Students who are citizens of any country in the European Union must have European Health Insurance Card. All students from non-European Union countries can obtain their health insurance (travel medical insurance) policy in their home countries (please, check if the insurance is valid in the entire Schengen zone).

Student Housing
Police Academy offers accommodation for international students on campus – at a dormitory in the area of the Academy.
Due to the high number of international students, mostly shared rooms are available. There are rooms to be shared by two students. The monthly accommodation fee for a place in a shared room at the dormitory is about 6-7 Euros/day (approx. 3500 CZK/month)

Residents must comply with the rules of the dormitory. University has a right to evict any resident of the dormitory who does not comply with the rules of the dormitory. The student is responsible for reimbursing any damage done while living in the dormitory.
All rooms have wi-fi access to the Internet. Bathroom facilities are mostly shared by at least two rooms. There is 1 common-use kitchen and a meeting room on the floor for students. Students are obliged to clean

up and keep order in the kitchen and rooms by themselves. A laundry room is also available for international students.

Official days in 2024/2025, when the University is closed:

October 28
November 17
December 24-26 (Christmas)
January 1 (New Year's Day)